

REGISTRATION FORM

NAHO 2010 ANNUAL PROFESSIONAL DEVELOPMENT CONFERENCE | DOUBLETREE HOTEL, NASHVILLE, TN

September 26 – 29, 2010

REMEMBER – YOU MUST USE THE RESERVATION LINK ON THE NAHO WEBSITE OR CALL THE HOTEL TO MAKE ROOM RESERVATIONS (615) 747-4814

CANCELLATION POLICY - Registration fees are transferable. To receive a full refund, a written request must be received on or before 5 p.m. CT, September 10, 2010, and may be faxed to (701) 328-3254 or mailed to the address noted below. A cancellation fee of \$75 will be deducted from your refund for cancellations made between September 11, 2010, and September 18, 2010. **NO REFUNDS WILL BE GIVEN AFTER SEPTEMBER 18, 2010.**

Register Online (*preferred method*):
<http://events.constantcontact.com/register/event?oeidk=a07e2yzqz7w9ee68839>
Note: Please submit appropriate payment and Complete registration form – **Don't delay!**

Register by mail: NAHO
 c/o ND Office of Administrative Hearings
 1707 North 9th Street
 Bismarck, ND 58501

ATTENDEE: Please print or type.

| | | |
|------------------------------------|-------------------------|---|
| Registrant (Last Name, First Name) | | Title |
| Employer/Organization | | |
| Address | | City, State ZIP |
| Telephone Number | Fax Number | E-mail address |
| NAHO Membership No. | Expiration Date (mm/yy) | I am a(n) ___ certified hearing official ___ certified administrative law judge |

FULL CONFERENCE REGISTRATION FEES

| | <u>REGISTRATION FEE</u> | <u>TOTAL</u> |
|---|-------------------------------------|---------------------|
| NAHO member full conference | <input type="checkbox"/> \$380 | _____ |
| Non-member full conference | <input type="checkbox"/> \$450 | _____ |
| TN NAHO member full conference | <input type="checkbox"/> \$355 | _____ |
| Group of 10 or more from one employer if registered and paid at the same time | <input type="checkbox"/> \$355 each | _____ |

Full conference registration fee includes the General Jackson Showboat reception cruise on Sunday, September 26, 2010; the luncheon on Monday, September 27, 2010; and the banquet on Tuesday, September 28, 2010.

| | | |
|---|--|-----------------------|
| SUNDAY RECEPTION CRUISE | <input type="checkbox"/> Yes, I plan to attend | Total attending _____ |
| MONDAY LUNCHEON | <input type="checkbox"/> Yes, I plan to attend | Total attending _____ |
| TUESDAY BANQUET | <input type="checkbox"/> Yes, I plan to attend | Total attending _____ |
| <input type="checkbox"/> I request my meals to be vegetarian. <i>If this request is left blank, your meal will be non-vegetarian.</i> | | |

PARTIAL CONFERENCE REGISTRATION FEES

| | <u>REGISTRATION FEE</u> | <u>TOTAL</u> |
|------------------------------------|--------------------------------|---------------------|
| Partial registration – one session | <input type="checkbox"/> \$100 | _____ |
| Partial registration – one day | <input type="checkbox"/> \$200 | _____ |

Partial registration fee does not include the reception cruise, luncheon, or banquet. You are invited to join us at the guest rate at any of the events. The rates are noted below.

GUEST RATES

| | <u>REGISTRATION FEE</u> | <u>TOTAL</u> |
|---|--------------------------------|---------------------|
| Sunday, September 26, 2010 - General Jackson Showboat Reception | \$80.00 x _____ = | _____ |
| Monday, September 27, 2010 – Luncheon | \$25.50 x _____ = | _____ |
| Tuesday, September 28, 2010 – Banquet | \$47.50 x _____ = | _____ |

I request my meals to be vegetarian. *If this request is left blank, your meal will be non-vegetarian.*

METHOD OF PAYMENT - PAYMENT FORM MUST ACCOMPANY REGISTRATION. REGISTRATION IS NOT COMPLETE UNTIL PAID IN FULL.

- CHECK/MONEY ORDER PAYABLE TO NAHO
- BILL ME. ENCLOSED PO # IS _____. (Your PO must accompany this registration form.)
- PAY BY CREDIT CARD. CALL (701) 328-3268 TO PAY BY CREDIT CARD OVER THE PHONE.

We encourage participation by all individuals. If you are a person with a disability, giving us advance notification of any special needs will help us accommodate you better.

PLEASE CONTINUE WITH YOUR CLASS SELECTION ON THE NEXT PAGE

Registrant (Last Name, First Name)

INSTRUCTIONS FOR COURSE SELECTION:

Please make your choice of courses by indicating in the boxes provided for each session. Make your selections carefully because on-site changes will be limited. Every effort will be made to honor your first preference; however, enrollment may be limited in certain classes and we cannot guarantee seating in first choice. Early registrations will be given priority. Late registrations are subject to availability of workshops. **KEEP A COPY OF YOUR COURSE SELECTIONS FOR YOUR RECORDS.**

SUNDAY, SEPTEMBER 26, 2010

8:30 a.m. to 3:00 p.m. Registration
2:00 p.m. Conference Opening
_____ **SESSION 1: Opening Keynote – Speaker: Julian Mann, NC Chief Administrative Law Judge**
6:00 p.m. Reception Cruise on the General Jackson Showboat.

MONDAY, SEPTEMBER 27, 2010

8:30 a.m. to 3:30 p.m. Registration
8:30 a.m. to 9:00 a.m. Conference Opening – Opening remarks – Bonny Fetch, NAHO President; local welcome speaker
9:00 a.m. to 9:45 a.m. _____ **SESSION 2: Keynote address – Speaker: Chief Justice Cornelia Clark, Tennessee Supreme Court**
9:45 a.m. to 10:00 a.m. **BREAK**
10:00 a.m. to 11:30 a.m. _____ **SESSION 3**
_____ 3a. Workers Compensation Circus World (S)
_____ 3b. Heretofore No More: Clear and Concise Legal Writing (M)
_____ 3c. Is this a Circus or an Administrative Hearing? (M)
_____ 3d. What is Due Process? Do Biases Intrude Into the Hearing Process? (M)
11:30 a.m. to 1:00 p.m. **LUNCHEON – Speaker: Tennessee Attorney General Robert Cooper**
1:00 p.m. to 2:30 p.m. _____ **SESSION 4**
_____ 4a. Disability Determination – The Sequential Process (S)
_____ 4b. Helpful Internet Research Tools (M)
_____ 4c. Evidence 101 – The Good, The Bad, and the Objectionable (M)
_____ 4d. The Beginning of the End: The Prehearing Process (E)
2:30 p.m. to 2:45 p.m. **BREAK**
2:45 p.m. to 4:15 p.m. _____ **SESSION 5 – Plenary Session – Speaker: Dave Shearon, “Mentoring Hearing Officials”**
_____ 5a. Managers of Hearing Officials
_____ 5b. Human Services Hearing Officials
_____ 5c. Other Hearing Officials

TUESDAY, SEPTEMBER 28, 2010

8:30 a.m. to 10:00 a.m. _____ **SESSION 6**
_____ 6a. Dealing With High Volume Hearings (E)
_____ 6b. Conflict Management Techniques for Hearing Officers (E)
_____ 6c. Fair Hearings and Valid Factual Disputes: Providing Due Process Without a Hearing (S)
10:00 a.m. to 10:30 a.m. **BREAK**
10:30 a.m. to 12:00 noon _____ **SESSION 7**
_____ 7a. Dealing Effectively With the Pro Se Litigant (E)
_____ 7b. Is this a Circus or an Administrative Hearing? (M) (Repeat session)
12:00 noon to 1:30 p.m. **LUNCH ON YOUR OWN**
1:30 p.m. to 3:00 p.m. _____ **SESSION 8**
_____ 8a. Increasing Professional Success and Managing Workplace Stress (E)
_____ 8b. You Betcha vs. Thanks, But No Thanks: Ruling on Objections (E)
_____ 8c. Examining Judicial Demeanor and Temperament: Your Own! (E)
3:00 p.m. to 3:15 p.m. **BREAK**
3:15 p.m. to 4:30 p.m. **NAHO MEMBERSHIP MEETING**
6:00 p.m. **BANQUET**

WEDNESDAY, SEPTEMBER 29, 2010

8:30 a.m. to 10:00 a.m. _____ **SESSION 9**
_____ 9a. Hearings via Electronic Media: Leveraging Voice, Video, and Integrated Systems to Improve the Hearing Process (E)
_____ 9b. A Culture of Respect (Diversity) (M)
_____ 9c. Leveraging Unified Social Collaboration to Transform Government Communications (E)
10:00 a.m. to 10:15 a.m. **BREAK**
10:15 to 11:45 a.m. _____ **SESSION 10 – Plenary Session**
11:45 a.m. _____ **CONFERENCE CLOSING**

Attendance certificates at registration table after conference closing.